



**INVITATION FOR BIDS**  
**TOWN OF WELLS, MAINE**

Sealed bids will be received in the Office of the Town Manager, 208 Sanford Rd, Wells, Maine 04090 until 10:30 a.m. on Friday, April 16, 2021 when they will be publicly opened and read for:

ONE (1) 2021 Recreation Mower & Attachments

Copies of the bid packages are available on the Town's website at [www.wellstown.org](http://www.wellstown.org)

Larissa Crockett  
Town Manager

**TOWN OF WELLS, MAINE**  
**ONE (1) 2021 Recreation Mower and Attachments**  
**Instructions to Bidders and General Conditions**

1. SUBMISSION OF PROPOSAL

Proposals shall be submitted on vendor's stationary and placed in a sealed envelope marked clearly on the outside "**Recreation Mower**". The envelope shall be addressed to Office of the Town Manager, Wells Town Hall, 208 Sanford Road, Wells, ME 04090.

2. WARRANTIES, BROCHURE, MANUALS

All warranties and a descriptive brochure describing the equipment shall be enclosed in the bid proposal. One complete service and parts manual for each piece of equipment bid is to be submitted to the Town at the time of delivery.

Extended warranty information and cost is requested with bid, if offered.

3. STANDARDS

All equipment proposed shall be new and the latest model. The dealer shall state in the proposal the name and model number of the equipment being offered, and shall include with the bid, a catalog or brochure marked to indicate the equipment being bid. Any equivalent equipment or features and any additional features to that described in the specifications shall be so noted in the proposal.

There shall be, within the Southern Maine / New Hampshire area, a repair service which shall maintain a stock of spare parts for any make of equipment that a bidder offers in this proposal and all vehicles shall be supplied with new standard equipment.

The equipment shall be in full compliance with all applicable OSHA, DOT, ANSI, Federal, State and municipal regulations.

4. DISCOUNTS

The Town of Wells, Maine pays its bills in full on or within thirty (30) days following delivery of merchandise and receipt of bills for all items covered by the Town's Purchase Order. In submitting bids under these specifications, bidders should consider all discounts allowed in accordance with the above payment policy.

5. EXEMPTION FROM TAXES

The Town is exempt from payment of Federal Excise Taxes on articles not for resale, Federal Transportation Tax on all shipments, and Maine State Sales Tax and Use Taxes. All bidders should quote a net price exclusive of these taxes on equipment delivered to the Town's Recreation Department on 412 Branch Rd (Route 9A), Wells, Maine. If requested, exemption certificates will be furnished with the Purchase Order.

6. TRANSPORTATION CHARGES

All transportation and delivery charges including expense for freight, transfer, mail, etc., shall be prepaid and be at the expense of the Bidder unless otherwise specified in the bid.

7. DAMAGE REPAIR

The Bidder will be held responsible for all damages to the mower unit and optional equipment until it is accepted by the Town of Wells.

8. TESTING

The Town shall be given the opportunity, free of charge, to test and examine a sample of any specified mower bid.

9. DEFAULT

In Case of default by the Bidder, the Town of Wells reserves the right to procure the services from other sources and charge any excess cost occurred thereby to the Bidder. However, the Bidder shall not be held liable for any failure or delays in fulfillment of his contract arising from strikes, fires, Act of God, or any other cause, which by reasonable diligence could not be prevented.

10. BID OPENINGS

All bids will be opened publicly and bidders or their representatives may be present at the bid opening. The bids will be available for public inspection after opening, but abstracts will not be prepared for distribution by the Town. Bid will be opened at 10:30 AM on Wednesday, April 14, 2021 at the Wells Town Hall.

11. ADDENDA

Should a bidder find discrepancies in or omissions from the specifications or other contract documents, or should a bidder be in doubt as to their meaning, the bidder shall, at once, notify the Town Manager, who will send instructions in the form of written addenda to all bidders. Any questions concerning the bid should be addressed to Steven Jellison, 412 Branch Rd Wells, Maine 04090, (207) 251-8377, during the hours of 7:30 a.m. to 2:00 p.m.

12. TERM OF BID

The bid shall be submitted according to the enclosed Bid Form and shall meet all of the listed specifications.

13. DELIVERY DATE

The time of proposed delivery must be stated in definite terms in the bid. The delivery date shall be confirmed at the time of the order.

#### 14. AWARD OF CONTRACT

Award will be made to the lowest responsible bidder on a turnkey basis considering the quality of the services, supplies, materials or equipment to be supplied, their conformity with specifications, the purpose for which it is required, date of delivery and ultimate cost thereof to the Town, the intent being to purchase in a manner that will best secure the greatest possible economy consistent with the grade or quality of services, supplies, materials and equipment best adapted for the purpose for which needed.

Prior to award, prime consideration will be given to the lowest price. However, since the Town of Wells intends to use this equipment for many years, construction features that will, in the Town's opinion, enhance the life expectancy and/or reduce maintenance, will be given due consideration in making the selection. The Town of Wells reserves the right to waive any informalities in bids, to accept any bid or section(s) of the bid, and to reject any or all bids should it be deemed in the best interest of the Town to do so.

**2021 One Recreation Mower and Attachments  
Minimum Specifications**

One John Deere Z-955R EFI Z Commercial Trak

- 24x12x12 Pneumatic Turf Tire 60 In. Deck
- 60 In. Side discharge Mower Deck
- Fully Adjustable Suspension Seat with Armrests (24" High Back)

Option Equipment:

- John Deere 14 Bushel Hopper Dump from Seat
- Blower, Weight Bracket, and Mounting Frame Kit
- Boot Kit 60 In. (152 cm) & 72 In. (182 cm) Side Discharge

Delivery to Wells Recreation Department- Route 9A Wells, Maine

Trade In Machine

John Deere Model Z-950R Commercial Trak 60 In. 7-Iron Pro Side Discharge Mower Deck with Deluxe Comfort Seat with armrests and Isolation. Includes 14 Bushel dump from Seat Material collection and Mulch-On-Demand Deck. Mower has 800 hours on it and is in really good working condition and can be seen at 412 Branch Road.

END

### BID FORM

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 Color \_\_\_\_\_ Delivery time from order (in days) \_\_\_\_\_

**Please enclose Warranty information, including cost of extended warranty**

**Attach complete summary of vehicle, dump body, and options being bid.**

(A) One John Deere Z-955R EFI ZTrak

- 24x12x12 Pneumatic Turf Tire 54 In. & 60 In. Decks
- 60 In. Side discharge Mower Deck
- Fully Adjustable Suspension Seat with Armrests (24" High Back)

\$ \_\_\_\_\_

(B) MCS DFS HOPPER, 9.6 Bushel Dump from Seat

- Blower, Weight Bracket, and Mounting Frame Kit
- Boot Kit 60 In. (152 cm) & 72 In. (182 cm) Side Discharge

\$ \_\_\_\_\_

Mower Unit and Attachments as specified Total Cost (A+B)

\$ \_\_\_\_\_

TRADE IN on 2013 John Deere Z-950R Commercial Trak  
w/ attachments as is condition

\$ \_\_\_\_\_

TOTAL COST OF Mower with Options AS BID Less Trade

→ 

\$
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Name of Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_