

**Wells Public Library Board of Trustees**  
**Minutes: Wednesday September 14, 2022**

**Present:** Amy Anderson, Maureen Conners, Jim Purdy, Peter Mascucci, Elise La Plante, Debra Flot, Deb LaPointe, Dean Robinson, Cindy Appleby, Director, Allison Herman, Assistant Director

**Absent:** Alice Schleiderer

Maureen, President opened the meeting at 6:04 pm.

**Correspondence/Communication:** None

**Minutes of August 10th:** Dean made a motion to approve with second by Amy, and motion carried.

**Treasurer's Report:** Peter presented the financials. He noted that the YTD budget is currently 19% for 10 weeks and the library actual is 15.3%. Amy made the motion to approve the treasurer's report with a second by Elise and the motion carried.

**Director's Report:** Allison gave an update on services provided for youth services and Cindy gave updates on adult services.

**Committee Reports:**

❖ Friends of the Library (FOL) – Jim reported the following:

- The FOL is currently sending out a newsletter for their members to keep them updated.
- Reverend Jim Anderson recently passed away. In the FOL meeting today (September 14<sup>th</sup>) they nominated and elected a new Secretary. January they will hold their annual election of officers.
- Jim also reported that income generated in August was \$1,056.55 and YTD is \$9,925.56. Expenses for August were \$217.80, and YTD is \$7,221.39.

**Old Business:** None

**New Business:**

- Cindy presented the idea to have the WPL purchase five mobile Wi-Fi hotspots. The technology would be available for library users who do not have access to the internet. Funding to cover the annual cost of the Hotspots would come from the WPL Donations account. The process to access a hotspot unit would be the same as checking out a book and the policy committee would need to meet to put together a policy built around the usage of the technology. Dean made a motion to move forward with the purchase with a second by Peter and the motion carried.
- An RFP has been issued to remodel the existing circulation desk. RFP deadline is September 28<sup>th</sup> and estimated completion time of renovations would be before the Summer of 2023.
- Maureen led a board discussion to establish goals for FY23.

- The board of trustees reviewed and updated committee assignments for FY23. Deb Flot made a motion to accept the new committee assignments with a second by Amy and the motion carried.

The meeting adjourned at 7:05 pm.

Respectfully submitted,

Deborah LaPointe, Secretary

A handwritten signature in cursive script that reads "Deborah LaPointe". The signature is written in black ink and is positioned below the typed name.

**WELLS PUBLIC LIBRARY**  
**August MONTHLY REPORT**  
**Prepared for the September 14th Board of Trustees Meeting**

**Youth Services:**

- We presented Mother Goose Storytime three times. We had a total audience of 66.
- We held 3 Books at the Beach story times. We presented to 146 people.
- Crafty Kids met 3 times with 73 participants total.
- Our Family Cooking Night Online Class on August 2 has been viewed 329 times.
- August 3<sup>rd</sup>'s Cupcake Challenge drew a crowd of 97!
- Allison went to WES to read to 38 kids participating in the school's Summer Academy on August 4.
- 2 teens and 2 of their grown-ups came to the Tarot Card program on August 4.
- 2 different teens and their adults came to August 17<sup>th</sup>'s Rock Painting Class.
- Santa came on August 9 and entertained 32 kids and adults.
- Allison and Kayla went to Scoop Deck for a storytime on August 18, presenting to 24 people.

**Adult Services:**

- The Fiber Arts group met four times in August with a total of 43 attendees.
- The Nonfiction Book Club met in August to discuss *Soul of an Octopus* by Sy Montgomery and had 4 attendees.
- August 4<sup>th</sup> was a Tarot 101 program with Kate Sheridan, aka The Laundress. There were 25 attendees, including 2 kids. This crowd was very engaged and interested and many asked me if we could do more programming like this. I would say that this program brought in people who either live or summer in Wells but do not usually come to the library.
- August 17<sup>th</sup> was our Afternoon Crafternoon with Mandala Rock Painting. There were 22 attendees, including 2 teens. This was also a very well attended program and I think everyone had a lot of fun.  
August 24<sup>th</sup> was our first Stargazing Night this summer. We partnered with ASNNE again to host a Star Party close to the new moon to get the best possible views of astronomical features. There were 25 attendees, and we had the most perfect viewing we could have hoped for.
- August 25<sup>th</sup> was an afternoon program on Medicare, presented by independent insurance contractor Trina Moskal. There were 7 in attendance, but they were very engaged and asked lots of questions.
- August 30<sup>th</sup> was the Cribbage Game Night and there were 4 attendees.

**Building:**

- Cindy has started the process of soliciting bids for the replacement of the circ desk

**Budget:**

- Cindy met with other department heads to develop a six-year staffing plan for the town

**Donations:**

- Louise Carter, \$12.50, no restrictions
- Sara and Karl Glassman \$25 in memory of Linda Kahn , no restrictions
- John and Carol Finn \$25 in memory of Bradley Morse for the purchase of Children's Books
- Carol Carter \$50 in appreciation for assistance with Technology provided by Stef Claydon, no restrictions
- Miscellaneous Users \$71, no restrictions

**Policy:**

- None

**Staff:**

- Kayla started as Library Assistant-Youth Services on August 16
- Staff had an End of Summer Reading staff meeting at Scoop Deck on August 25

**Technology:**

- A new scanner was purchased for the circ desk

**Other:**

- Circulation: 8549 (604 Cloud Library, 55 Kanopy)
- Door Count: 5995 (estimated)
- Cindy staffed a booth along with members of the Friends at Harborfest on August 6. Approximately 200 people stopped by to play the lollipop tree game and win free books.
- Summer Reading final numbers: 304 children, 116 teens and 150 adults signed up

Respectfully submitted,

Cindy Appleby  
Library Director