

**Wells Public Library Board of Trustees
Minutes: Wednesday May 11, 2022**

Present: Amy Anderson, Maureen Connors, Jim Purdy, Peter Masucci, Alice Schleiderer, Debra Flot, Elise La Plante, Dean Robinson, Deb LaPointe, Allison Herman, Assistant Director, Cindy Appleby, Director

Absent: N/A

Maureen, President opened the meeting at 6:00 pm.

Correspondence/Communication: Thank you correspondence was sent to a recent donor.

Minutes of April : Dean made a motion to approve with a second by Debra and motion carried.

Treasurer's Report:

- Peter presented the financials. He noted that the YTD budget is defined to be 84% and actual that used is 80.4%.
- The annual MCF disbursement which the WPL spends on books and materials goes through the town account for purchasing. This year the amount sent was \$1,660.
- The recent Prendergast bequest has been received and it was voted to establish an agency fund account with MCF. Amy made a motion to accept the treasurer's report with a second by Alice. Motion was approved.

Director's Report: Allison gave an update on services being provided for youth services and Cindy updated the board on adult services.

Committee Reports:

- Friends of the Library (FOL) – Jim attended the most recent FOL meeting and reported the following:
 - April income was \$657.35 with \$1,420 expenses incurred for the month. (purchased benches).

- o FOL discussed the possibility of running a book sale tandem to the farmers market which is held in the back parking lot in June. They are also discussing the possibility of participating in the Harbor fest this year as well.
- o Total assets YTD are \$70,306.65 and expenses \$4,211.
- Policy Committee Policy committee met to review the WPL Library fines policy. The updated policy was reviewed. Motion was made by Peter to approve. A second was made by Alice and the motion was carried.

Old Business: None

New Business:

- An incident report was filed regarding a small accident on the property. A patron momentarily lost control of their vehicle and hit a tree near the library. No damage to the building and no injuries were reported.
- Nina Kostic (WPL) cataloger has given her notice, and interviews are under way to fill the position.
- Cindy announced that the Summer reading program will be "Ocean of Possibilities".
- The board completed their annual self - evaluation.

Additional Agenda Items:

- The Town Manager has announced she will be stepping down towards the beginning of June.

Date of the next meeting is June 8, 2022.

The meeting adjourned at 7:18 pm.



Respectfully submitted,

Deborah LaPointe, Secretary

WELLS PUBLIC LIBRARY
April MONTHLY REPORT
Prepared for the May 11th Board of Trustees Meeting

Youth Services:

- We presented Mother Goose Storytime 4 times. We had a total audience of 78.
- We did 9 Toddler Storytimes. We presented to 240 people.
- Our Rubik's Cube/Lego Club met 5 times with 27 people total.
- On April 6, Meghan led 14 teens in string pull painting.
- On April 13, 13 teens made collage boxes.
- We had Earth Day crafts and a Scavenger Hunt on April 18 with 48 attendants.
- Marine Mammals presented about whales on April 19 to 5 people.
- Our Stuffed Animal Sleepover on April 21 drew a crowd of 25.
- YA Gaming Tournament was held on April 27 with 15 kids participating.
- Allison and Meghan went to WES After-Care on 3 separate occasions, presenting to 96 people.
- A Joyful Noise Kindergarten located in Kennebunkport came for 2 storytimes in April, with 14 people total.

Adult Services:

- The Fiber Arts group met five times in April with a total of 25 attendees.
- French Club met two times in April with a total of 13 attendees. This group will continue to meet using an alternating method of in person and Zoom.
- The Nonfiction Book Club met in April to discuss *Zealot* by Reza Aslan and had 5 attendees.
- Wishful Reading Book Club met in April to discuss *Good Company* by Cynthia D'Aprix Sweeney and had 2 attendees.
- Great Decisions met for the first time in person in April and had 9 attendees.
- April 4th was the Windowsill Gardens Crafternoon which had a total of 11 attendees and got to showcase the mobile seed library.
- April 12th had the Patriot Fife and Drum Duo perform for 7 attendees.
- April 26th was the inaugural Cribbage Game Night at the library and had a whopping 20 people attend.
- AARP finished up on April 12th and helped prepare approximately 246 returns this year.

Building:

- Faucet in children's area restroom replaced
- Shingles blown off roof from windstorm replaced

Budget:

- None

Donations:

- Miscellaneous: \$78, no restrictions

Policy:

- Policy committee met to update fine policy in advance of going fine-free

Staff:

- Staff completed the technology security training required by the Town
- Allison attended Reading Round-Up on April 28th
- Nina submitted her resignation effective May 9th

- Jodie Sanborn attended the monthly staff meeting to go over the Beach Pass portal

Technology:

- Touchscreen monitor added to self-check out station
- Two new computers purchased to replace YA assistant and circulation assistants' computers

Other:

- Circulation: 6078 (692 Cloud Library, 82 Kanopy)
- Door Count: 3600

Respectfully submitted,

Cindy Appleby
Library Director