

Wells Public Library Board of Trustees

Minutes: Wednesday, March 8, 2023

Present: Amy Anderson, Maureen Conners, Peter Masucci, Alice Schleiderer, Elise La Plante, Deborah LaPointe, Jim Purdy, Debra Flot, Cindy Appleby, Director, Allison Herman, Assistant Director

Absent: Dean Robinson

Maureen, President, opened the meeting at 6:05 PM.

Correspondence/Communication: None

Minutes of January 11th Meeting: Amy made a motion to approve minutes. Elise seconded. Motion carried.

Treasurer's Report: Peter presented the report. The only check written this month was to Maine Community Foundation to move \$7,700 from the Prendergast Endowment to the Foundation. He noted that the YTD budget is currently 69% for 36 weeks and the library actual is 66.3%. Alice made a motion to approve the treasurer's report. Amy seconded and the motion carried.

Director's Report: Allison presented the update on Youth Services. Cindy presented the adult services update.

Committee Reports:

- **Development Committee**

- The committee convened to discuss opportunities to share Wells Public Library Trustee opening within the community. The Committee has made the recommendation to add the Trustee responsibilities to the library website. The board agreed and Deborah LaPointe will present actual content for the additions at the next board meeting.

- **Friends of the Library:**

- Jim reported that Friends of the Library (FOL) are sending out membership letters 12 months after they last renewed their membership. In the past all membership letters went out at the same time.
- They plan to continue their monthly book sales except for this month due to water damage at the library.
- On June 3rd they will hold a dedication for Reverend James Anderson who was a long-standing member of the Friends of the Library.
- **Financials**
 - ✓ Income for February was \$1,854.10.
 - ✓ Expenses for February were \$35.
 - ✓ YTD Income is \$2522.50
 - ✓ YTD Expenses are \$4035.00.
 - ✓ Total assets currently are \$67,624.99.

Old Business:

- Circulation Desk Update – Cindy shared that renovations continue including installation of a new circulation desk.
- Teen Area Renovations – Cindy shared that the Teen area renovations are on hold. New area furniture is currently in storage for now and fixture orders are on hold pending completion of repairs due to water damage.

New Business:

- Library Flood and status of repairs
 - Cindy shared that progress continues with the repairs. Sections of the carpet have been removed throughout the building, and the new carpet will arrive the week of March 13th. Serve Pro will be back to complete additional cleaning and new phones, computer and furniture are on their way.
- Sunshine fund – the board discussed opportunities to have a small set of funding set aside for things such as staff appreciation. Maureen will have a conversation with Michael Pardue to seek guidance on this matter.

Library Trends – The board shared personal thoughts around reports of libraries nationwide facing book banning initiatives.

Additional Agenda Items: None



Meeting adjourned at 7:30.

Respectfully submitted,

Deborah LaPointe, Secretary

WELLS PUBLIC LIBRARY
February MONTHLY REPORT
Prepared for the March 8th Board of Trustees Meeting

Youth Services:

- We presented Mother Goose Storytime 2 times. We had a total audience of 12.
- We held 6 Toddler Storytimes. We presented to 93 people.
- Our Rubik's and Lego Club met once. There were 14 participants total.
- On February 1, 14 teens made their own tiny books (zines).
- On February 7, Allison and Kayla went to WES to bring books to the Gifted and Talented class for their individual projects. There were 3 kids and 1 teacher.
- 8 teens participated in an ongoing art display for a YA bulletin board.
- Allison went to Laugh and Learn Preschool and read to 11 kids and one teacher.
- Allison went to Brilliant Bloomers 2 times and presented storytimes to 26 people.
- Allison and Kayla went to WES After-Care 3 times and read to 160 kids and counselors.
- Allison went to the Morrison Center once and read to 4 students and 3 teachers.
- Allison went to Be Happy Preschool and read to 15 kids and 2 teachers.

Adult Services:

- The Fiber Arts group met four times in February with a total of 31 attendees. Although the library was closed to the public due to the pipe burst on 2/4, the Fiber Arts group met at The Yarn Sellar on 2/10, the Kennebunk Free Library on 2/17, and via Zoom on 2/24.
- Great Decisions met at the library on Friday, February 3rd and there were 9 attendees.
- The Rebooted Fiction Book Club moved to Zoom on Tuesday, February 7th, but the short notice for changing plans meant that there were no attendees.
- The February 9th program with Leslie Doherty for mosaic tiles was cancelled due to the closure, as was the rescheduled Brushpainting program on February 14th. The February 28th Cribbage night was also cancelled.
- Thursday, February 16th was the Zoom with EnergySage. Originally, this program was designed to be hybrid was ended up being just on Zoom. There were 5 attendees, but the webinar was recorded and sent to Rebekah at Town Hall to be linked on the Town's website and newsletter.

Building:

- A sprinkler pipe joint burst in the ceiling of the director's office around 10:15 pm on February 4th. Fire and police responded and shut off the alarms and water, but water flooded throughout the YS, nonfiction, teen, staff, circulation, and meeting room areas. Servpro came the next day and began vacuuming up the water and put out fans and dehumidifiers.

Budget:

- None

Donations:

- Kennebunk Savings Bank in recognition of Patrick Theriault: \$75, no restrictions

Policy:

- None

Staff:

- Library staff set up in the community room to continue working and providing curbside pickup services, as well as providing programming at remote locations while the main part of the building was closed
- Sarah attended the newly re-formed Safety Committee Meeting on February 21st

Technology:

- None

Other:

- Circulation: 3002 (570 Cloud Library, 124 Kanopy)
- Door Count: 1105

Respectfully submitted,

Cindy Appleby
Library Director