

Wells Public Library Board of Trustees

Minutes: Wednesday, January 11, 2023

Present: Amy Anderson, Maureen Conners, Peter Masucci, Alice Schleiderer, Elise La Plante, Deborah LaPointe, Jim Purdy, Dean Robinson, Cindy Appleby, Director, Allison Herman, Assistant Director

Absent: Debra Flot

Maureen, President, opened the meeting at 6:00 PM.

Correspondence/Communication: None

Minutes of December 14th Meeting: Amy made a motion to approve minutes. Elise seconded. Motion carried.

Treasurer's Report: Peter presented the report. The only check written this month was for Tax Filings. He noted that the YTD budget is currently 51% for 27 weeks and the library actual is 49.7 %. Peter also pointed out that the Maine Community Foundation has not issued their yearend statement for the WPL Foundation account, but we expect it soon. Dean made a motion to approve the treasurer's report. Amy seconded. Motion carried.

Director's Report: Allison presented the update on Youth Services. Cindy presented the adult services update.

Committee Reports:

- **Friends of the Library:** Jim reported that the Friends of the Library (FOL) met on January 11th. They discussed the possibility of earmarking money to enhance the Young Adult area in the library and establishing a "coffee with friends" event. Books sales have gone well so they hope to establish regular book sales monthly. Jim also shared that this month the FOL will be the beneficiary of the Hannaford's Bag program. By simply making a \$2.50 **Community Bag** or **Fight Hunger Bag** purchase, shoppers give \$1 back to a local nonprofit selected monthly by store leadership.
 - ✓ Income for December was \$478.00.
 - ✓ Expenses for December were \$\$2,433.42.
 - ✓ YTD Income is \$12,826.54.
 - ✓ YTD Expenses are \$12,473.81.
 - ✓ Total assets currently are \$67,593.71.

Old Business: The FOL met with library staff and reviewed a proposal to help cover the cost of enhancing the Young Teen area. The FOL has agreed to allocate \$4,000.00 towards the upgrade project. Funding will help cover the cost of new furniture and minor remodeling.

New Business:

- Michael W. Pardue, Town Manager visited the Wells Public Library Board of Trustees meeting. He shared information regarding his organizational management experience both in the private and public sector.
- The board discussed the possibility of celebrating National Library week in April to bring visibility to the Wells Public Library. Marketing Committee is also researching innovative ways to increase community outreach.
- There will be no board meeting in February.

- Maureen reminded the board that the re-election process is coming up March 3rd and to be sure to pick up their papers if they are up for renewal.

Meeting adjourned at 7:05.

Respectfully submitted,

Deborah LaPointe, Secretary

A handwritten signature in cursive script that reads "Deborah LaPointe". The signature is written in black ink and is positioned to the right of the typed name.

WELLS PUBLIC LIBRARY
December MONTHLY REPORT
Prepared for the January 11th Board of Trustees Meeting

Youth Services:

- We presented Mother Goose Storytime 2 times. We had a total audience of 24.
- We held 5 Toddler Storytimes. We presented to 82 people.
- Our Rubik's and Lego Club met 3 times. There were 17 participants total.
- On December 7, 18 teens made keychains and earrings out of Perler beads.
- The Teen Advisory Board (TAB) met on December 8 with 9 teens attending.
- Carlos Nieto came on December 13 to present his Anime Your Way class. There was a total of 38 kids, teens, and adults in attendance.
- 20 teens participated in a Mario Kart gaming challenge on December 14.
- Our annual Holiday Party on December 15 attracted 74 people.
- 49 kids wrote letters to Santa.
- 20 teens participated in an ongoing art display for a YA bulletin board.
- Allison went to Laugh and Learn Preschool and read to 10 kids and one teacher.
- Allison went to Brilliant Bloomers 3 times and presented story times to 37 people.
- Allison and Kayla went to WES After-Care 3 times and read to 126 kids and counselors.
- Allison went to the Morrison Center once and read to 5 students and teachers.

Adult Services:

- The Fiber Arts group met five times in December with a total of 43 attendees.
- The Nonfiction Book Club met in December to discuss *Voyage of Mercy* by Steven Puleo and had 6 attendees.
- December 6th was the first virtual hybrid program of the season with a presentation by North Spore about options for cultivating mushrooms at home. There was a combined total of 27 attendees in person and online.
- December 8th was our Adult Crafternoon making paint swirl ornaments and there was a total of 12 attendees.
- December 13th was an all-ages Anime program that was extremely well attended with 38 people.
- December 14th was an afternoon Celtic Christmas Concert with Jeff Snow. There was a total of 22 attendees for a really lovely program.
- December 27th was the monthly Cribbage Game Night and there were 5 attendees.

Building:

- The power went out around 5:15pm on 12/23. With permission from the town manager, the library closed ½ hour early.
- Water seeped in under and around the doors of the children's area and the community room. A ticket has been submitted to facilities to work on preventing future events
- Tucker Library Interiors came by on December 15th to finalize plans for the new circ desk

Budget:

- Cindy met with Jodie Sanborn and Mike Pardue to go over the director's proposed FY 2024 budget

Donations:

- Miscellaneous Users: \$34, no restrictions
- Friends Supporting the Wells Library: \$2375, quarterly donation for programming

Policy:

- None

Staff:

- Cindy and Allison staffed the craft table at the Tree Lighting at Town Hall on December 2nd
- Around 70 people attended the Climate Change Public Meeting in the Community Room on Dec. 8th
- Staff enjoyed a luncheon courtesy of the trustees on December 20th

Technology:

- Connectivity Point worked on the recording/camera system in community room on 12/28
- A new PC was installed at the reference desk

Other:

- Circulation: 4924 (593 Cloud Library, 68 Kanopy)
- Door Count: 4429

Respectfully submitted,

Cindy Appleby
Library Director