

**BUDGET COMMITTEE MEETING MINUTES
WEDNESDAY, JANUARY 22, 2020**

Members Present: Ron Schneider, Russ Markgren, Richard DeBold, Jim Gaylord, Anna Martin, Suzie Finnell, Brian Toomey, Marisa Caputo.

Selectmen Representative: Kathy Chase.

Staff Present: Town Manager Jon Carter, Finance Director Jodie Sanborn, Accountant Casey Welch, Harbor Master Mike Yorke, Human Resource Director Marcy Faucher and Volunteer/Event Coordinator Cindy Adamsky.

Called to order at 5:30.

Motion by Russ to approve the minutes from the January 15, 2020 budget meeting, seconded by Richard. Approved 7-0 (Brian abstained).

Budgets and CIP to Review

Harbor: Mike presented the harbor budget requests. He explained there are a few increases in his operating budget, in part due to float maintenance. There are 82 floats in the harbor. He has started power washing them, replacing hardware and doing other maintenance on them. There are currently 41 unusable moorings due to the sand in the harbor.

Motion by Richard, seconded by Russ to approve \$35,050. Passed 7-0.

Harbor Float CIP: The harbormaster wants to continue the float replacement and maintenance schedule he is currently using. Approximately 4 floats are replaced per year.

Harbor Dredge CIP: The harbormaster is requesting money to come out to begin the administration work that has to be done about a year in advance of a dredge as well as to test a new sand removal method. Mike explained the prototype of the mechanism that they have built and are testing out in the harbor to move sand.

Human Resources: Marcy presented the human resources budget requests. There is an increase in the collective bargaining line because all 4 of the towns unions are currently in negotiations. Harbor park concerts are budgeted here, but an internal transfer is done to move it to a reserve fund. Motion by Marisa, seconded by Russ to approve \$62,810. Passed 7-0.

Employee Benefits: Marcy and Jodie presented the employee benefits budget request. This is a place holder for the money set aside for upcoming raises since it hasn't yet been decided where the money will be going. Motion by Richard, seconded by Marisa to approve \$49,300. Passed 7-0.


Property & Liability: Marcy, Jodie and Jon presented the property and liability budget request. They explained that workers compensation is based off a 3 year window and that we are given a MOD rating. Jon explained that the goal is to be under a 1. Our current rating is 1.13, due to having a good year drop

off and a not very good year added to our 3 year window. Motion by Brian, seconded by Russ to approve \$665,911. Passed 7-0.

Beach Enterprise: Jodie and Jon presented the beach enterprise budget requests. Jon discussed that a parking committee had been formed to address fees and changes that should be made at the beach parking lots. They have discussed extending collection hours and increasing the fees, as well as possibly paving the Drake's Island parking lots. They will be presenting their information to the Selectmen on February 4th. The beach enterprise is presented with revenues of \$575,000, salaries and benefits of \$347,509 and operations of \$300,360. Motion to table by Brian, seconded by Russ. Passed 7-0.

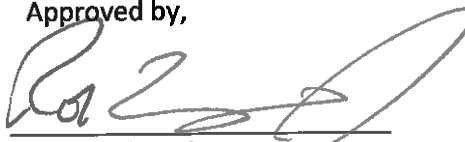
Motion to adjourn the meeting by Brian, seconded by Russ. Passed 7-0.

Respectfully submitted,



Casey L. Welch
Accountant

Approved by,



Ronald Schneider, Jr.
Budget Committee Chairman